



RYAN WALTERS
STATE SUPERINTENDENT *of* PUBLIC INSTRUCTION
OKLAHOMA STATE DEPARTMENT *of* EDUCATION

MEMORANDUM

TO: The Honorable Members of the State Board of Education
FROM: Ryan Walters, State Superintendent of Public Instruction
DATE: August 24, 2023
SUBJECT: Approval of late expenditure reports – Office of Special Education Services

Pursuant to Oklahoma Administrative Code Rule 210:25-3-7(12) “forms requesting reimbursement against any federal program section of the State Department of Education must be received or postmarked on or before August 1 every year.”

Beaver and Cordell have provided a good cause letter of explanation and are in payable form. State Board approval is requested.

Office of Title Services

Beaver	\$17,460.03	Submitted 8/3	Project 621
Cordell	\$20,646.11	submitted 8/4	project 621

TS
Attachments

FLOW THRU CURRENT YR

Page 1

Summary Expenditure Report

Code: 04 I022
County District
District: Beaver Public Schools

Fund: 11
FY: 2023

County: Beaver

Fiscal Year
Budgeted

Project No: 621

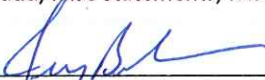
Name: FLOW THRU CURRENT YR

Amount of Approved (Budgeted) Project

\$60,058.08

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete and accurate and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the federal award. I am aware that any false, fictitious, or fraudulent information or the omission of any material fact, may subject me to criminal civil or administrative penalties for fraud, false statements, false claims or otherwise. 2 CFR 200.415

Signature:



Date:

8/3/2023

Chief Executive Officer / Authorized Representative

Reporting Period: Date Range: 04/01/2023 TO 06/30/2023

Beginning Approved (Budgeted) Balance

\$17,460.03

Function	Object	Function Code	Object Code	Amount
INSTRUCTION	Pers Svc-Salaries	1000	100	\$15,350.70
INDIR COST ENT-F&CNP	Oth Uses of Funds	5400	900	\$2,109.33
Total Claimed				\$17,460.03
Ending Approved Balance				\$0.00

Detail Expenditure Report

Code: 04 I022
 County District
 District: Beaver Public Schools

Fund: 11
 FY: 2023

County: Beaver

Project No: 621


Fiscal Year
 Budgeted

Name: FLOW THRU CURRENT YR

Amount of Approved (Budgeted) Project

\$60,058.08

Signature:



Date: 8/3/2023

Chief Executive Officer / Authorized Representative

Reporting Period: Date Range: 04/01/2023 TO 06/30/2023

Beginning Approved (Budgeted) Balance

\$17,460.03

Purchase No	Order Date	-----Warrant----- No Date	Function Object	-----Vendor----- Name	Amount Paid
50035	08/25/2022	837 04/25/2023	1000-110	VICKIE LYNN OSBORN	\$5,486.08
50035	08/25/2022	926 05/19/2023	1000-110	VICKIE LYNN OSBORN	\$5,486.08
50035	08/25/2022	994 06/09/2023	1000-110	VICKIE LYNN OSBORN	\$4,378.54
			5400-970	INDIRECT COST	\$2,109.33
Total Claimed					\$17,460.03
Ending Approved Balance					\$0.00



BEAVER PUBLIC SCHOOLS

[HTTPS://WWW.BEAVER.K12.OK.US/](https://www.beaver.k12.ok.us/)

PO Box 580

BEAVER, OK 73932

PHONE: (580) 625-3444 • FAX (580) 625-3232

August 3, 2023

RE: Late Claim from 621 Flowthrough

OSDE Board of Education,

Please accept our request to make a late claim from 621 Flowthrough. We failed to claim the April, May, and June payroll expenses for our special education teacher. The district was experiencing physical plant emergencies which distracted and disrupted operations. We have now incorporated procedural checks to alert us to making timely claims.

Thank you for your assistance and for your support of our students.

Sincerely,

Jeremy Brashears, Superintendent
Beaver Public Schools

Cordell Public Schools

Cordell, Oklahoma 73632

Danny Giffon
HS & JH Principal
606 E. 3rd Street
Tel. 580-832-3432
F. 580-832-2233

Travis Victory
Superintendent
606 E. 3rd Street
580-832-3420
Fax: 580-832-1090

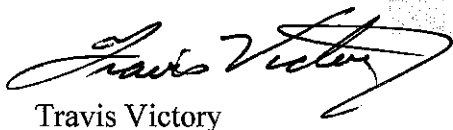
Jessica Pierce
Elementary Principal
419 N. Massingale
580-832-3220

August 4, 2023

To the State Board of Education:

I am writing this letter to address the late submission of a 621 claim. The submission was not uploaded in a timely manner. I am requesting that this claim be approved for our school district. I have investigated the matter as to why it was not submitted on time. The federal programs position for Cordell Public Schools was vacant for a short period of time this July. The submission was overlooked, and we thought we had already closed out and submitted for the year. However, upon further inspection we discovered this one claim was not filed and uploaded to the GMS program. There are two positions that do handle our claims and both positions were recently filled this summer, our Federal Programs Coordinator as well as our Treasurer. In speaking with those individuals responsible for the management as well as myself, we, Cordell Public Schools have put in place protocols and procedures to ensure this will not happen again. Thank you for your understanding in this matter and for approving our claim.

Superintendent


Travis Victory

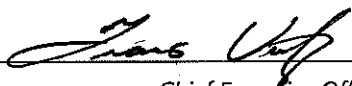
FLOW THROUGH
SUMMARY EXPENDITURE REPORT

District: CORDELL PUBLIC SCHOOL

District Code: 1078
County Code: 75
County Name: WASHITA
Project Number: 621
Project Name: FLOW THROUGH

Fund: 11
Fiscal Year: 2023
Amount of Approved(budgeted) Project: 136,581.37

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete and accurate and the expenditures, disbursements and cash receipts are for the purpose and objectives set forth in the terms and conditions of the federal award. I am aware that false, fictitious, or fraudulent information or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. 2 CFR 200.415

Signature  Date 6/20/23
Chief Executive Officer / Authorized Representative

Reporting Period 06-01-2023 through 06-30-2023 Beginning Approved(budgeted) balance: 20,646.11

Function Description	Object Description	Function	Object	Amount Paid
INSTRUCTION	PERS SVC-SALARIES	1000	100	18801.30
INSTRUCTION	PERS SVC-EMPL BFTS	1000	200	1844.81

Total (Of all Pages): 20,646.11

ENDING APPROVED BALANCE: 0.00

Submitted 6-22-23


FLOW THROUGH
DETAILED EXPENDITURE REPORT

District: CORDELL PUBLIC SCHOOL

District Code: 1078
County Code: 75
County Name: WASHITA
Project Number: 621
Project Name: FLOW THROUGH

Fund: 11
Fiscal Year: 2023
Amount of Approved(budgeted) Project: 136,581.37

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Signature  Date 6/20/23
Chief Executive Officer / Authorized Representative

Reporting Period 06-01-2023 through 06-30-2023 Beginning Approved(budgeted) balance: 20,646.11

PO	Date of PO	Check	Date Paid	Function-Object	Person/Vendor	Amount Paid
70046	07/01/2022	2054	06/01/2023	1000-110	HOOVER, SHAWN M	4,308.92
70046	07/01/2022	2158	06/06/2023	1000-110	HOOVER, SHAWN M	4,308.88
70057	07/01/2022	2071	06/01/2023	1000-110	OGLE, CHARLINDA S	5,091.75
70057	07/01/2022	2170	06/06/2023	1000-110	OGLE, CHARLINDA S	5,091.75
70046	07/01/2022	2129	06/01/2023	1000-252	GPNB/Teacher Retirement	344.72
70046	07/01/2022	2219	06/06/2023	1000-252	GPNB/Teacher Retirement	344.72
70057	07/01/2022	2129	06/01/2023	1000-252	GPNB/Teacher Retirement	407.34
70057	07/01/2022	2219	06/06/2023	1000-252	GPNB/Teacher Retirement	407.34
70046	07/01/2022	2129	06/01/2023	1000-253	GPNB/Teacher Retirement	204.67
70046	07/01/2022	2219	06/06/2023	1000-253	GPNB/Teacher Retirement	136.02

Project-Reporting Total: 20,646.11